

Using Charts and Graphs

Spoken Tutorial Project

<https://spoken-tutorial.org>

National Mission on Education through ICT

<http://sakshat.ac.in>

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Learning Objectives

In this tutorial, we will learn how to:



Learning Objectives

In this tutorial, we will learn how to:

► **Create**



Learning Objectives

In this tutorial, we will learn how to:

- ▶ Create
- ▶ Edit



Learning Objectives

In this tutorial, we will learn how to:

- ▶ Create
- ▶ Edit
- ▶ **Resize**



Learning Objectives

In this tutorial, we will learn how to:

- ▶ Create
- ▶ Edit
- ▶ Resize
- ▶ **Format**



Learning Objectives

► **Move**



Learning Objectives

- ▶ **Move**
- ▶ **Delete**



Learning Objectives

- ▶ **Move**
- ▶ **Delete**



Learning Objectives

- ▶ **Move**
- ▶ **Delete**

Charts **in** LibreOffice Calc



System Requirements

This tutorial is recorded using



System Requirements

This tutorial is recorded using

► Ubuntu Linux OS version 18.04



System Requirements

This tutorial is recorded using

- ▶ **Ubuntu Linux OS version 18.04**
- ▶ **LibreOffice Suite version 6.3.5**



Charts

- ▶ Charts can powerfully convey information to the reader



Charts

- ▶ Charts can powerfully convey information to the reader
- ▶ LibreOffice Calc offers a variety of chart formats for our data



Charts

- ▶ Charts can powerfully convey information to the reader
- ▶ LibreOffice Calc offers a variety of chart formats for our data
- ▶ Using Calc, we can customize charts to a considerable extent



Code Files

- ▶ This file has been provided to you in the Code files link on this tutorial page



Code Files

- ▶ **This file has been provided to you in the Code files link on this tutorial page**
- ▶ **Please download and extract the file**



Code Files

- ▶ This file has been provided to you in the Code files link on this tutorial page
- ▶ Please download and extract the file
- ▶ Make its copy and use it for practising



Summary

In this tutorial, we learnt to:

- ▶ **Create charts, resize, and move them within the spreadsheet**
- ▶ **Edit and format the charts**
- ▶ **Delete a chart**



Assignment

- ▶ **Open** Spreadsheet-Practice.ods
- ▶ **Insert** a Pie chart **for the data**
- ▶ **Resize and move the chart to the bottom right corner of the sheet**



About Spoken Tutorial project

- ▶ Watch the video available at https://spoken-tutorial.org/What_is_a_Spoken_Tutorial
- ▶ It summarises the Spoken Tutorial project
- ▶ If you do not have good bandwidth, you can download and watch it



Spoken Tutorial Workshops

The Spoken Tutorial Project Team

- ▶ Conducts workshops using spoken tutorials
- ▶ Gives certificates to those who pass an online test
- ▶ For more details, please write to contact@spoken-tutorial.org



Answers for THIS Spoken Tutorial

- ▶ **Questions in THIS Spoken Tutorial?**
- ▶ **Visit**
<https://forums.spoken-tutorial.org>
- ▶ **Choose the minute and second where you have the question**
- ▶ **Explain your question briefly**
- ▶ **The Spoken Tutorial project will ensure an answer**

You will have to register to ask questions



Acknowledgements

- ▶ **Spoken Tutorial project is funded by MHRD, Govt. of India**



Thank you

- ▶ This tutorial was originally contributed by **DesiCrew Solutions Pvt.Ltd.** in 2011
- ▶ www.desicrew.in
- ▶ Thanks for joining

