Printing a Presentation

Spoken Tutorial Project
https://spoken-tutorial.org
National Mission on Education through ICT
http://sakshat.ac.in

Script: Spoken Tutorial Team
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IIT Bombay

29 May 2020

Learning Objectives

In this tutorial, we learn about the various options for `Printing`**:**

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- ▶ `Slides`

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- ▶ `Slides`
- ▶ `Handouts`

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- ▶ `Outline`

System Requirements

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- **Ubuntu Linux OS version 18.04**

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- ▶ **Ubuntu Linux OS version 18.04**
- ▶ **LibreOffice Suite version 6.3.5**

Printing Presentations

Printing **option is useful:**

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- ▶ **When you would need to** print **hard copies of our** presentation

Printing Presentations

Printing **option is useful:**

▶ **When you would need to** print **hard copies of our** presentation

▶ **When we may want to give copies of our** presentation **to our audience for later reference**

Code Files

▶ **This file has been provided to you in the** `Code files` **link on this tutorial page**

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▶ **Please download and extract the file**

Code Files

- **This file has been provided to you in the** `Code files` **link on this tutorial page**
- **Please download and extract the file**
- **Make a copy and then use it for practicing**

Summary

In this tutorial, we learnt about the various options for `Printing`**:**

- ▶ `Slides`
- ▶ `Handouts`
- ▶ `Notes`
- ▶ `Outline`

Assignment

- **Open** "Practice-Impress.odp" **file**
- Print **2 slides per page**
- Print **all slides in** black and white **including its** date and time **on it**
- Print **only the first four slides as a** Handouts

About Spoken Tutorial project

▶ Watch the video available at
**https://spoken-tutorial.org
/What_is_a_Spoken_Tutorial**

▶ It summarises the Spoken Tutorial
project

▶ If you do not have good
bandwidth, you can download
and watch it

Spoken Tutorial Workshops

The Spoken Tutorial Project Team

- ▶ **Conducts workshops using** `spoken tutorials`
- ▶ **Gives certificates to those who pass an online test**
- ▶ **For more details, please write to contact@spoken-tutorial.org**

Answers for THIS Spoken Tutorial

- ▶ **Questions in THIS Spoken Tutorial?**

- ▶ **Visit https://forums.spoken-tutorial.org**

- ▶ **Choose the minute and second where you have the question**

- ▶ **Explain your question briefly**

- ▶ **The Spoken Tutorial project will ensure an answer**

You will have to register to ask questions

Acknowledgements

- ▶ **The Spoken Tutorial project is funded by MHRD, Govt. of India**

About the contributor

- ▶ **This tutorial was originally contributed by DesiCrew Solutions Pvt.Ltd. in 2011**
- ▶ **www.desicrew.in**
- ▶ **Thanks for joining**