

Spoken Tutorial LibreOffice Draw Create Simple Drawings

**Script and Narration by
DesiCrew Solutions Pvt.Ltd.**

Talk to a Teacher Project

<http://spoken-tutorial.org>

National Mission on Education through ICT

<http://www.sakshat.ac.in>

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Learning Objectives



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Learning Objectives

How to create simple drawings using

- 1. Basic shapes such as lines, arrows, and rectangles.**



Learning Objectives

How to create simple drawings using

1. Basic shapes such as lines, arrows, and rectangles.
2. Basic geometric shapes, symbols, stars and banners.



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Learning Objectives

You will also learn to

- 1. Select, move and delete an object.**



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Learning Objectives

You will also learn to

- 1. Select, move and delete an object.**
- 2. Use the Ruler to set margins and**



Learning Objectives

You will also learn to

- 1. Select, move and delete an object.**
- 2. Use the Ruler to set margins and**
- 3. The Align tool bar to position objects.**



OS and Versions

Here we are using

- ▶ **Ubuntu Linux version 10.04 and**



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OS and Versions

Here we are using

- ▶ **Ubuntu Linux version 10.04 and**
- ▶ **LibreOffice Suite version 3.3.4.**



Definition of the word Object

- ▶ **Object is the term used to denote shapes or**



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Definition of the word Object

- ▶ **Object is the term used to denote shapes or**
- ▶ **Group of shapes such as**



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Definition of the word Object

- ▶ **Object is the term used to denote shapes or**
- ▶ **Group of shapes such as**
- ▶ **Lines, squares, arrows, flowcharts and so on.**



Handles

- ▶ **Handles are the small blue or green squares**



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Handles

- ▶ **Handles are the small blue or green squares**
- ▶ **That appear on the sides of the selected object.**



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Assignment 1

1. In your file **MyWaterCycle**, draw a line.
2. Select the line and open the **Line** dialog box.



Assignment II

3. Under the **Line Properties** field, change style, color, width and transparency for lines.
4. Under the **Arrow Styles** field, change the arrow styles.



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Ruler and Align Toolbar

- ▶ The **Ruler** is used to set up page margins and



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Ruler and Align Toolbar

- ▶ The **Ruler** is used to set up page margins and
- ▶ **modify the units of measurement.**



Ruler and Align Toolbar

- ▶ The **Align** toolbar is used to position objects.



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Ruler

- ▶ The **Ruler** shows the size of an object on the page.



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Ruler

- ▶ The **Ruler** shows the size of an object on the page.
- ▶ It also enables us to position an object on the page



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Ruler

- ▶ The **Ruler** shows the size of an object on the page.
- ▶ It also enables us to position an object on the page
- ▶ and displays page boundaries.



Align Toolbar

- ▶ The **Align** toolbar aligns the selected object



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Align Toolbar

- ▶ The **Align** toolbar aligns the selected object
- ▶ to the left, right, top, bottom and centre.

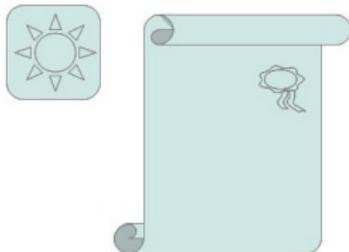


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Comprehensive Assignment I

1. In **MyWaterCycle** file, add a page.
2. Create these two figures.



Comprehensive Assignment II

3. Move them using the arrow keys.
4. Select any object you have drawn and delete it.
5. Use the **Ruler** to measure the size of the objects.
6. Then use the **Align** toolbar and
7. Align the objects to the centre of the page.



Summary



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Summary

1. **Basic shapes such as lines, arrows, and rectangles.**



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Summary

1. **Basic shapes such as lines, arrows, and rectangles.**
2. **Basic geometric shapes, symbols, stars and banners.**



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Summary

You learnt to

- 1. Select and delete an object and**



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Summary

You learnt to

- 1. Select and delete an object and**
- 2. Use the Ruler and the Align toolbar to position objects.**



About the Spoken Tutorial Project



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About the Spoken Tutorial Project

- ▶ Watch the video available at http://spoken-tutorial.org/What_is_a_Spoken_Tutorial
- ▶ It summarises the Spoken Tutorial project



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- ▶ If you do not have good bandwidth, you can download and watch it



Spoken Tutorial Workshops

The Spoken Tutorial Project Team

- ▶ Conducts workshops using spoken tutorials
- ▶ Gives certificates to those who pass an online test
- ▶ For more details, please write to contact@spoken-tutorial.org



Acknowledgements

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- ▶ It is supported by the National Mission on Education through ICT, MHRD, Government of India
- ▶ More information on this Mission is available at

<http://spoken-tutorial.org/NMEICT-Intro>



About the contributor

- ▶ This tutorial has been contributed by **DesiCrew Solutions Pvt.Ltd.**
- ▶ www.desicrew.in
- ▶ Thanks for joining



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