

Printing a Presentation

Spoken Tutorial Project
National Mission on Education through ICT
<http://spoken-tutorial.org>

Tutorial by
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Video Production by
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Learning Objectives



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Learning Objectives

In this tutorial we will learn about the various options for printing -



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Learning Objectives

In this tutorial we will learn about the various options for printing -

1. Slides



Learning Objectives

In this tutorial we will learn about the various options for printing -

1. Slides
2. Handouts



Learning Objectives

In this tutorial we will learn about the various options for printing -

1. Slides
2. Handouts
3. Notes



Learning Objectives

In this tutorial we will learn about the various options for printing -

1. Slides
2. Handouts
3. Notes
4. **Outline**



OS and versions

Here we are using:

- ▶ GNU/Linux



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OS and versions

Here we are using:

- ▶ **GNU/Linux**
- ▶ **LibreOffice Suite version 3.3.4**



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Printing Presentations

There are times when



Printing Presentations

There are times when

- ▶ **you would need to print hard copies of your presentation.**



Printing Presentations

There are times when

- ▶ you would need to print hard copies of your presentation.
- ▶ you may want to give copies to your audience for later reference.



Printing Options

To know about the settings under General and Options tabs,



Printing Options

To know about the settings under **General** and **Options** tabs,

- ▶ please see the tutorial on



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Printing Options

To know about the settings under **General** and **Options** tabs,

- ▶ please see the tutorial on
- ▶ **Viewing and printing documents**



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Printing Options

To know about the settings under **General** and **Options** tabs,

- ▶ please see the tutorial on
- ▶ **Viewing and printing documents**
- ▶ **in the LibreOffice Writer series.**



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Summary



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Summary

To summarize, we learnt how to print

1. Slides
2. Handouts
3. Notes
4. Outline



Comprehension Test Assignment

1. Create a new presentation.
2. Print only the 2nd slide.
3. Print the first four slides as a handout.



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About the Spoken Tutorial Project

- ▶ Watch the video available at http://spoken-tutorial.org/What_is_a_Spoken_Tutorial
- ▶ It summarises the Spoken Tutorial project



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- ▶ If you do not have good bandwidth, you can download and watch it



Spoken Tutorial Workshops

The Spoken Tutorial Project Team

- ▶ Conducts workshops using spoken tutorials
- ▶ Gives certificates to those who pass an online test
- ▶ For more details, please write to contact@spoken-tutorial.org



Acknowledgements

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- ▶ It is supported by the National Mission on Education through ICT, MHRD, Government of India
- ▶ More information on this Mission is available at <http://spoken-tutorial.org/NMEICT-Intro>



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About the contributor

- ▶ This tutorial has been contributed by **DesiCrew Solutions Pvt.Ltd.**
- ▶ www.desicrew.in
- ▶ Thanks for joining

